



ANGLICAN DIOCESE OF CANBERRA AND GOULBURN

# The Parish of Manuka

## WORK HEALTH AND SAFETY POLICY STATEMENT

The Parish of Manuka is firmly committed to a healthy and safe workplace. We aim to remove or reduce the risks to health, safety and wellbeing of all workers (clergy, employees, volunteers, and contractors), visitors, and anybody else who may be affected by our ministry and business operations, and to ensure all work activities are undertaken in a safe manner.

We are committed to ensuring we comply with the Work Health and Safety (WHS) Act, the WHS Regulations and applicable Codes of Practice and Australian Standards as far as is reasonably practicable.

### Responsibility

As far as is practicable, The Parish of Manuka Parish Council will provide and maintain:

- a safe working environment and safe systems of work
- plant and substances in safe condition
- facilities for the welfare of workers
- information, instruction, training and supervision that is reasonably necessary to ensure that each worker is safe from injury and risks to health
- a commitment to consult and co-operate with workers in all matters relating to health and safety in the workplace
- a commitment to continually improve our performance through effective safety management.

Workers will:

- comply with safe work practices, with the intent of avoiding injury to themselves and others and damage to plant and equipment
- take reasonable care of the health and safety of themselves and others
- wear personal protective equipment and clothing where necessary
- comply with reasonable direction given
- not misuse or interfere with anything provided for health and safety
- report all accidents, incidents and hazards

The Parish of Manuka Parish Council will ensure that:

- all workers are made aware of and comply with this policy and when a concern is raised in relation to WHS, a response is provided in a timely manner.
- all workers are inducted into the worksite and the induction includes policies, procedures and safe work practices.
- safe working practices are developed in consultation with workers
- WHS is a standing agenda item at all meetings and workers have the opportunity to participate in the WHS consultation processes where reasonably practicable.

Signature:

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